

JESSICA TEDDINGTON

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My objective is to secure opportunities in alignment with my goal to further excel as a music industry professional, with emphasis in management, creativity, and communication.

EXPERIENCE

2023 – CURRENT

SOLUTIONIST, HRDRV

Provide consultancy and advisory services; collaborate with various stakeholders to diagnose workplace, technological, and structural gaps and evaluate opportunities; help design and implement new procedures to drive business results, performance improvements and behavior change; evaluate and develop long-term implementation plans; manage and foster relationships with stakeholders and vendors to ensure effective implementation; creative, analytical and adept at forming connections between performance gaps; problem-solving and critical thinking.

2023 – CURRENT

DIRECTOR OF LIVE PERFORMANCE LOGISTICS, HRDRV

Provide production assistance as required, creative problem solving, and assistance in other artist liaison issues; provide administrative support, general and research assistance: calls as needed; maintain files; draft correspondence; assist with event contract administration; collect info from artists; draft production schedules; support Manager of Creative Partnership as a liaison for producing partners when required, including scheduling check-in phone calls and communications, reminding them of important deadlines; provide scheduling assistance - scheduling artist meetings, sound checks, etc.; obtain and disseminate information to general staff as required, including (but not limited to): biographical information for artists; production schedules; rehearsal schedules and general information as requested by CEO; other duties and projects as assigned.

2017 – CURRENT

OWNER/FOUNDER, DEKADA RECORDS

Talent discovery; artist management and development; high-level business and creative decisions pertinent to strategy, administration, day-to-day operations, and the overall vision and direction of the company; overseeing songwriting, music production, studio recording, mixing and mastering, copyright registration, manufacturing, distribution, licensing, publishing, legal, finance, publicity, sales, promotion, booking, touring, marketing and advertising, staffing, accounting and payroll.

2015 – CURRENT

VOCALIST, CONTRACTOR

Recording, arrangement, performance (studio and television), and touring (national and international) with highly decorated, commercial artists including Stevie Wonder, the Rolling Stones, Dr. Dre, T.I. Harris, Teddy Riley, Rita Ora, Meghan Trainor, the Jonas Brothers, Iggy Azalea, The Chainsmokers, Lyle Lovett, Chase Rice, Johnny Gill, and Eric Benét. Songwriting, arrangement, music production, and recording engineering for Universal Music Group, Warner Bros. Music, and Ultra Music.

2015 – 2016

MUSIC LICENSING INTERN, WARNER BROS. TELEVISION

Filter all incoming third party music licenses from major and independent music publishers and record labels (including Universal Music Publishing, Warner Records, BMG Chrysalis, Sub Pop Records, etc.) and prepare for manager's review; organize and maintain music licensing records within Warner Bros. Television and Warner Horizon physical and digital show archives; assist creative team with digitizing media submissions from major and independent music publishers and record labels to expand digital library; communicate with clients regarding outstanding studio-generated music licenses and track progress in pursuit of final signature; work with music licensing coordinator in performing daily duties and other related tasks as assigned.

EDUCATION

AUGUST 2025

FINANCE, PEPPERDINE GRAZIADIO SCHOOL OF BUSINESS

MASTER OF BUSINESS ADMINISTRATION | CURRENT GPA: 3.85

DECEMBER 2022

MUSIC BUSINESS, FULL SAIL UNIVERSITY

BACHELOR OF SCIENCE | GPA: 3.93

AUGUST 2021

MEDIA COMMUNICATIONS & TECHNOLOGIES, FULL SAIL UNIVERSITY

UNDERGRADUATE CERTIFICATE | GPA: 4.0

SKILLS

- Management
- Communication
- Live Events
- Artist Development
- Time Management
- Leadership
- Music Education
- Sales
- Contract Negotiation
- Creative Problem-Solving

- Critical Thinking
- Project Management
- Adobe Creative Suite
- Strategic Planning
- Microsoft Office Suite
- Logic Pro X

AWARDS

OCTOBER 2022

SCHOLARSHIP, LEADERSHIP AND SERVICE, THE NATIONAL SOCIETY OF COLLEGIATE SCHOLARS

Full Sail University

JULY 2022

COURSE DIRECTOR AWARD, MUSIC COPYRIGHT & PUBLISHING

Full Sail University

DECEMBER 2021

COURSE DIRECTOR AWARD, INTRODUCTION TO ECONOMICS

Full Sail University